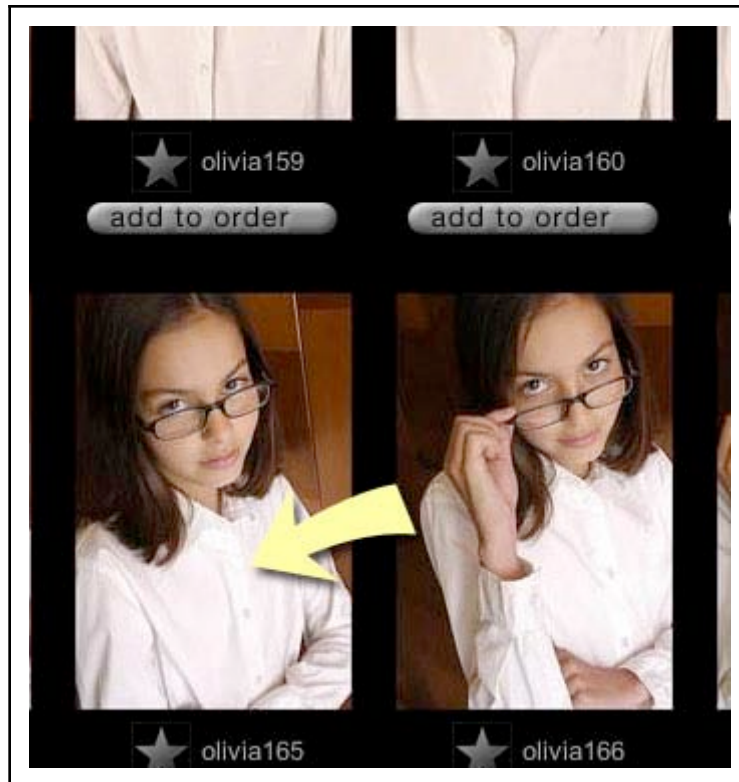


ONLINE ORDERING TUTORIAL

WORK PRINT SELECTION

Start by clicking the image you've chosen for your prints:



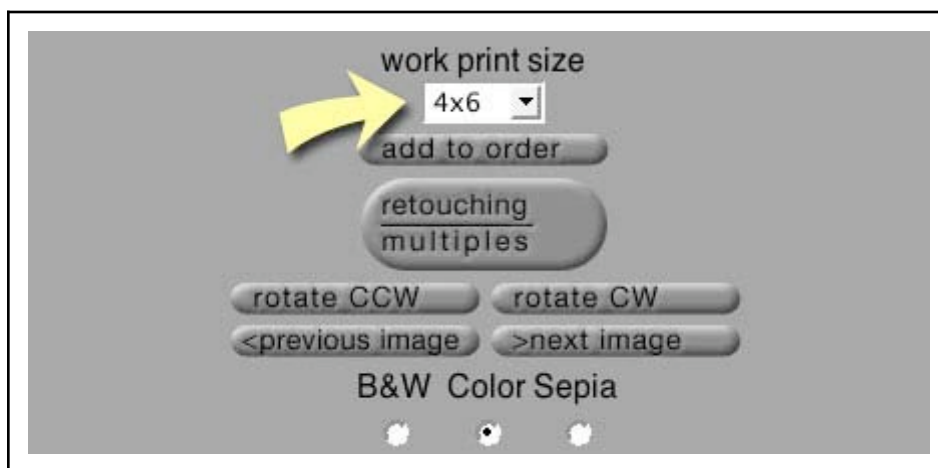
A new window will open containing an enlargement of the image you've chosen. Here, you can inspect the image a little more closely and preview different color choices. You can also rotate the image, or you can use this interface to page through other images in your photoshoot.



You can order 8x10 HEADSHOTS of this image. Click "retouching/multiples"
Do it yourself! Click here to see how.

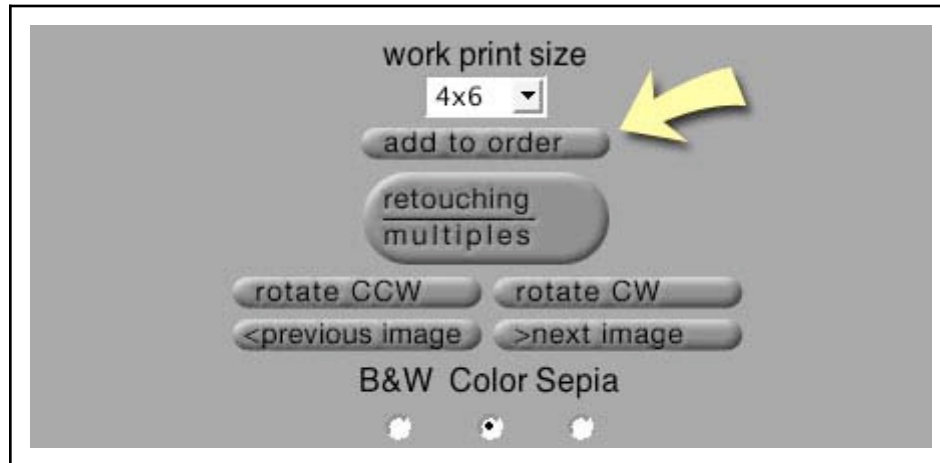


Select the work print size you desire using the drop down menu at the top of the window.

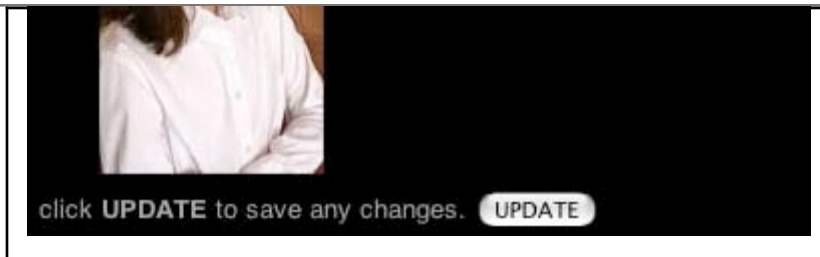


When you are ready to proceed, click the "add to order" button. This will take you to the next page, where you can select quantities as well as expand your order. Don't worry.

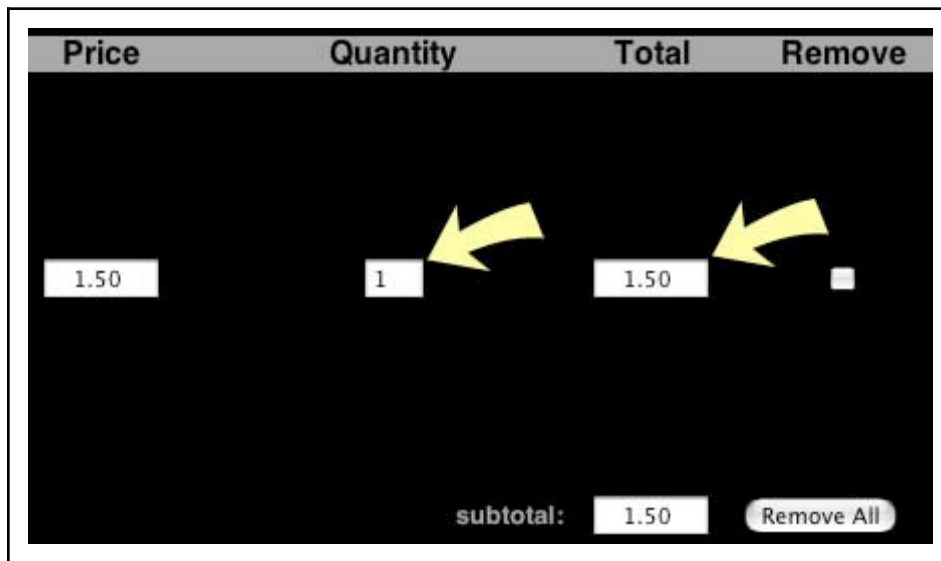
You'll be able to return to your proofsheets to select further images.



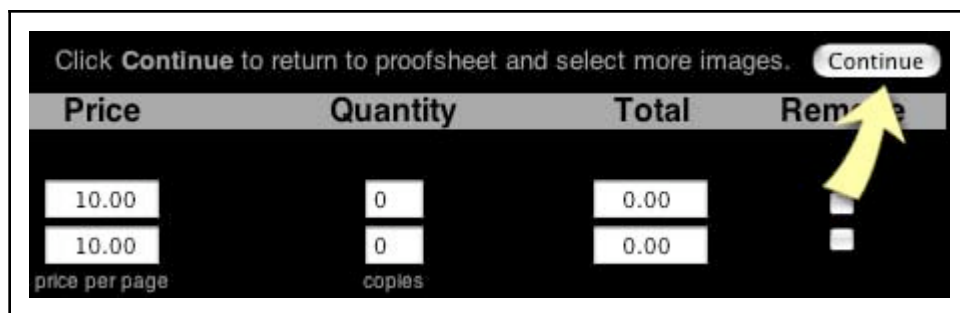
You will then be taken to the ORDERING PAGE.



Decide what quantity you want and enter it in the space provided. The total cost will update automatically once you click outside of the text box. If you would like to remove the item from the order page, check the remove box then hit "UPDATE" to save changes.



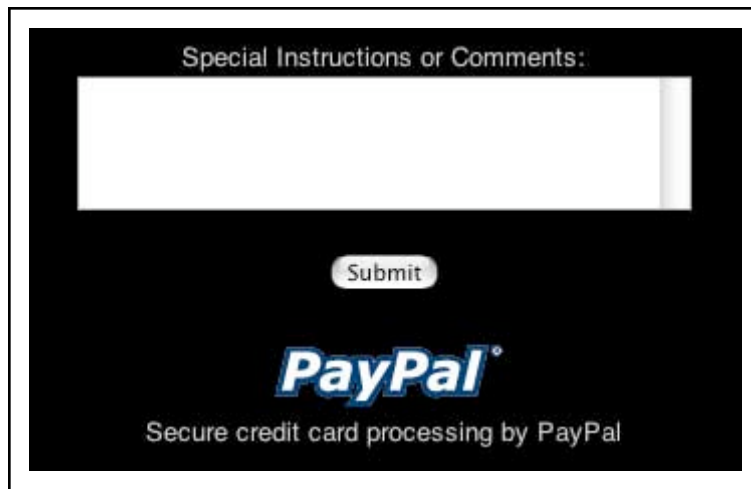
If you'd like to add more images to your Work Print order, simply click the CONTINUE button at the top right corner of the page. This will take you back to your online proofsheets where you can continue browsing your photo session.



When you are ready to place your order, enter any discount codes in the space provided and then make sure you suggest a delivery method. If you'd prefer to pick up your order at the lab, check the appropriate button.



Finally, add any special instructions or comments you have in the provided field and hit the SUBMIT button.

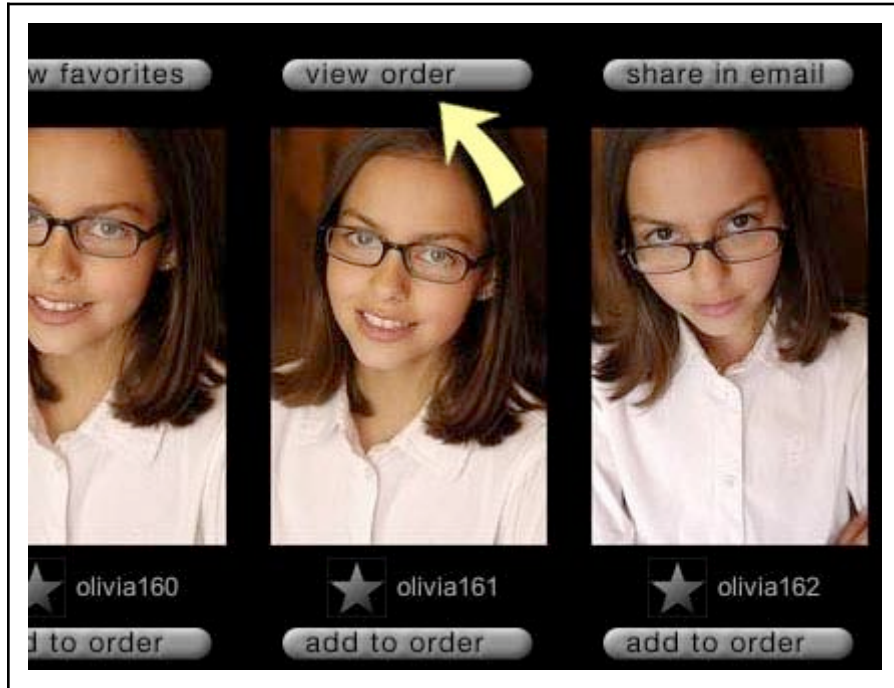


This will take you to the PAYMENT PROCESSING PAGE.

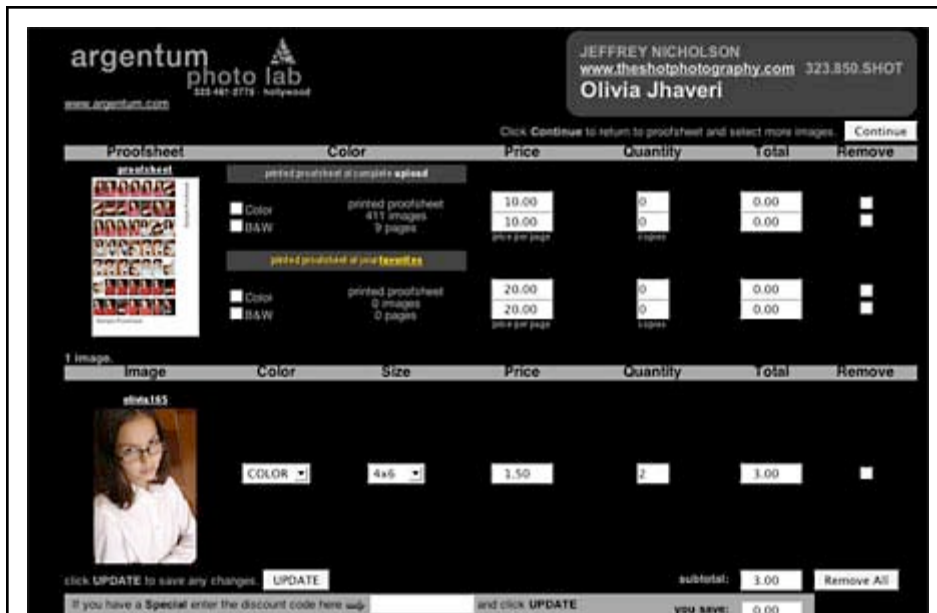
ONLINE ORDERING TUTORIAL

ORDERING PROFSHEETS

To order printed proofsheets of your entire photo session, simply click on the VIEW ORDER button on your online proofs page.



This is the Order Page (click the image below for a full-sized view.)




order at the lab, check the appropriate button.



A screenshot of a web form with a dark background. At the top, it says "click **UPDATE** to save any changes." followed by a button labeled "UPDATE". Below this is a grey bar containing the text "If you have a **Special** enter the discount code here" followed by an arrow pointing to a white input field, and then "and click **UPDATE**" followed by "discount 0%". A yellow arrow points from the input field down to a radio button. Below the radio button is a dropdown menu showing "US Postal Service". To the right of the dropdown is another radio button labeled "Pick-up at Argentum Photo Lab".

Finally, add any special instructions or comments you have in the provided field and hit the SUBMIT button.



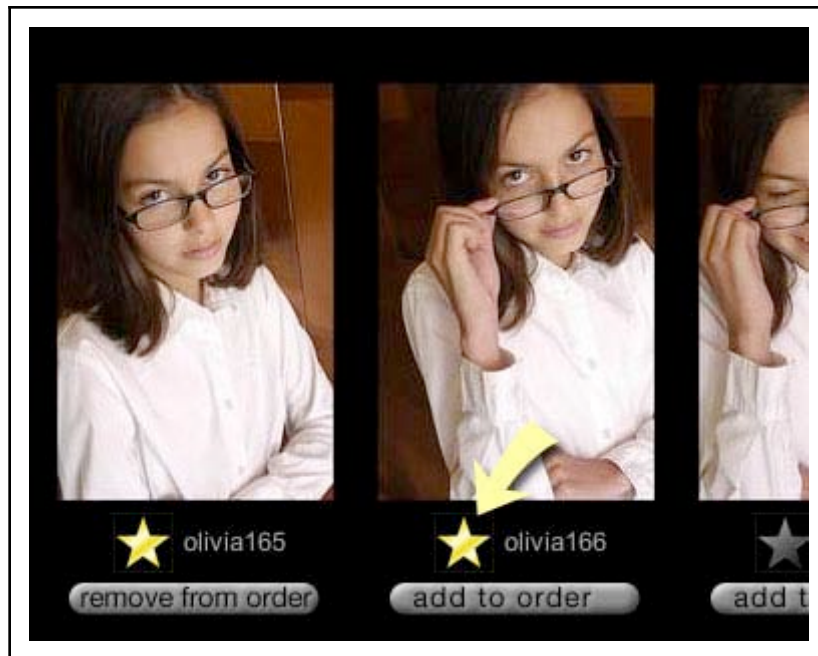
A screenshot of a form with a dark background. At the top, it says "Special Instructions or Comments:" followed by a large white text input field. Below the input field is a button labeled "Submit". At the bottom of the form is the "PayPal" logo in blue and white, with the text "Secure credit card processing by PayPal" underneath it.

This will take you to the PAYMENT PROCESSING PAGE.

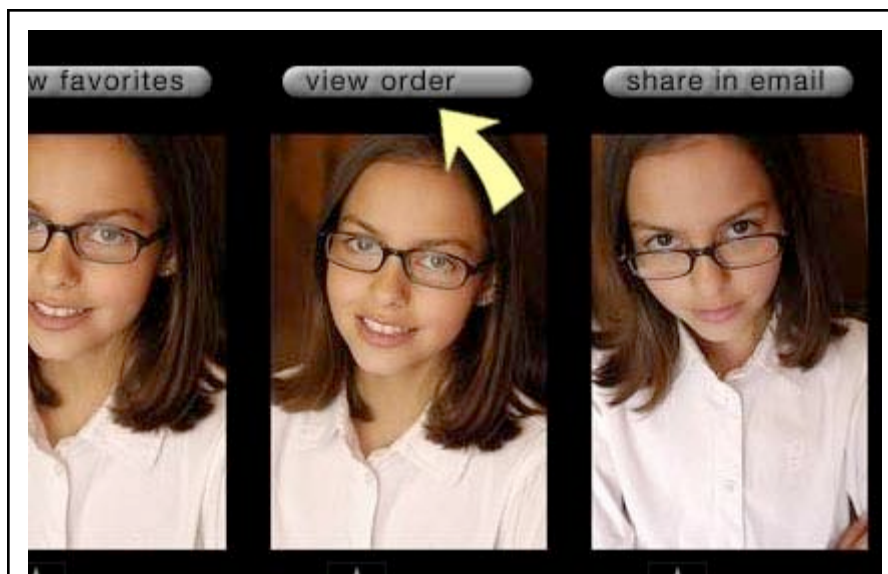
ONLINE ORDERING TUTORIAL

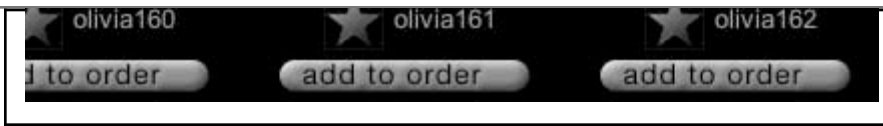
ORDERING CUSTOM PROOFSHEETS

To order printed proofsheets based on your personal favorites, start by selecting the images you like as favorites. To do this, browse your photo session and click the star beneath any image you'd like to include.



Once you have selected all the images you'd like (up to 49 per proofsheets) click the VIEW ORDER button. This will take you to the ORDER PAGE.





This is the Order Page (click the image below for a full-sized view.)

Select COLOR or B&W for your proofsheet. The total number of images and pages will be displayed to the right. If you are ordering a custom proofsheet, make sure you click the lower checkboxes. For more information on ordering custom proofsheets, click here.

2 Images.

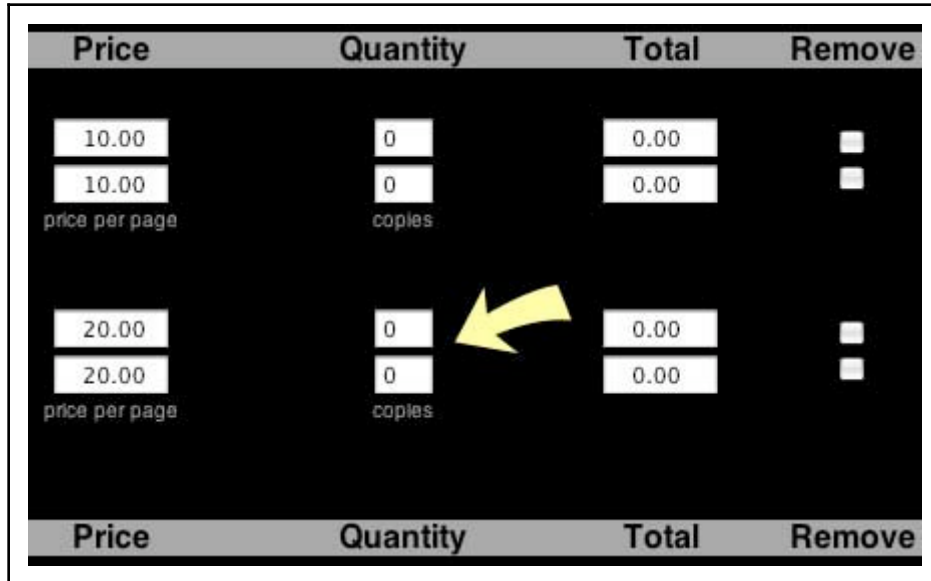
Image

Color

Size

Enter the number of copies you want in the provided field. Total price will update as soon as you click outside the box. Remember, the price displayed to the left is PER PAGE. If you'd like to remove the proofsheets from your order, click the appropriate checkbox and then click the UPDATE button to save changes.

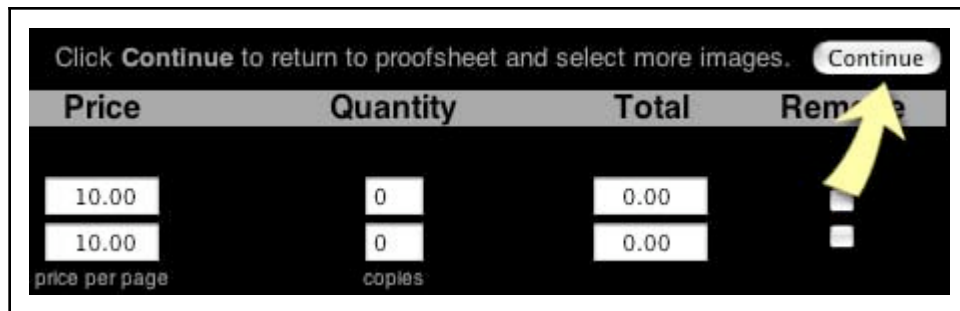
Price	Quantity	Total	Remove
10.00	0	0.00	<input type="checkbox"/>
10.00	0	0.00	<input type="checkbox"/>
price per page	copies		
20.00	0	0.00	<input type="checkbox"/>
20.00	0	0.00	<input type="checkbox"/>
price per page	copies		
Price	Quantity	Total	Remove



If you'd like to add more images to your custom proofsheets, or add some WORK PRINTS to your order, you may add them at this time by clicking the CONTINUE BUTTON on the top right of the page.

Click **Continue** to return to proofsheets and select more images. **Continue**

Price	Quantity	Total	Remove
10.00	0	0.00	<input type="checkbox"/>
10.00	0	0.00	<input type="checkbox"/>
price per page	copies		

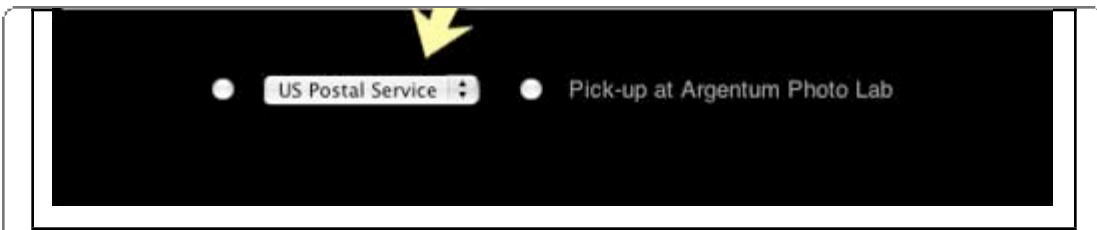


When you are ready to place your order, enter any discount codes in the space provided and then make sure you suggest a delivery method. If you'd prefer to pick up your order at the lab, check the appropriate button.

click **UPDATE** to save any changes. **UPDATE**

If you have a **Special** enter the discount code here and click **UPDATE**
discount 0%





Finally, add any special instructions or comments you have in the provided field and hit the SUBMIT button.

A screenshot of a form titled "Special Instructions or Comments:". Below the title is a large, empty text input field. Below the input field is a "Submit" button. At the bottom of the form, the PayPal logo is displayed in blue and white, with the text "Secure credit card processing by PayPal" underneath it.

This will take you to the PAYMENT PROCESSING PAGE.

ONLINE ORDERING TUTORIAL

PAYMENT PAGE

At last, you've reached the final stage. you have two payment options. You can pay with PayPal or you can pay with Credit Card. Simple as that. (Click image for a full-size example page.)

argentum photo lab
www.argentum.com 323-481-2778 hollywood

JEFFREY NICHOLSON
www.theshotphotography.com 323.850.SHOT
Olivia Jhaveri

order date:	Mon Oct 3 11:46:00 2005
order	Multiples Order
invoice number:	APLom15096
session ID:	fdcbi55oj
image:	olivia352
subtotal:	137.00
shipping & handling:	25.00
FedEx Ground	
tax:	11.30
TOTAL:	173.30

If there is an error in your order information please click on the Edit Order button.

Edit Order

If your order information is correct please click on the Submit button.
You will be taken to PayPal to enter your credit card information.

Submit

PayPal
Secure credit card processing by PayPal

Congratulations. You're done. In the next couple days you should receive a confirmation email from Argentum.

Return to TUTORIAL INTRO page.